

Amendment Register

Changes to the new model constitution template **vs** 1993 existing

Model	1993	Comments
MISSION STATEMENT	N/A	Add new section with statement
STATEMENT OF OBJECTIVES	Same	Add same as 1993 version except - <ul style="list-style-type: none"> • Delete (b), (c), (d), (f), (g), (i), (k) • Add new 1,2,3,4 and 5
PART 1 DEFINITIONS		
Preliminary Definitions	Clause 1	Add new definitions - <ul style="list-style-type: none"> • Honorarium • Registered charity • Substantial property
PART 2 MEMBERSHIP OF ASSOCIATION		
Clause 2 Membership generally 2(1)(a)(ii) 2(1)(c) 2(1)(d) 2(1)(e)(i)(ii)(iii)	Clause 2	Add same membership definition as 1993 version <ul style="list-style-type: none"> • Add Blouza Family Group qualification & Appendix 1 • Add honorary member category • Delete registration of association by delegation • Delete person was an unincorporated body, registered corporation or amalgamated
Clause 3 Membership applications	N/A	New clause / section - <ul style="list-style-type: none"> • Remove clause 3?
Clause 4 Register of members	Clause 6	Same as 1993 version with expanded clauses <ul style="list-style-type: none"> • Secretary must establish and maintain register of members. Previously Public Officer to establish (Clause 6(1)) & Secretary to maintain (Clause 6(2)) • Allows for electronic form
4(1)		<ul style="list-style-type: none"> • Add 'or such other person appointed by the association' •

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4(2)(4) & 4(2)(5)		<ul style="list-style-type: none"> • Remove clauses • Removes payment of \$1 fee for copy of any part of the register
Clause 5 Fees and Membership	Clause 7	Same as 1993 version with -
5(1)(b)		<ul style="list-style-type: none"> • Add committee may waive \$1 fee
5(2)		<ul style="list-style-type: none"> • Add ' provided however that the committee may waive the said fee at its discretion
5(2)(a) & (b)		<ul style="list-style-type: none"> • Remove
Clause 6 Members' liabilities	Clause 8	Same as 1993 version
Clause 7 Disciplinary action against members	Clause 9	Same as 1993 version
Clause 8 Right of appeal against disciplinary action	N/A	New clause/section
Clause 9 Resolution of internal disputes	N/A	New clause / section
Clause 10 Membership entitlements not transferrable	Clause 4	Same as 1993 version
Clause 11	Clause 5	Same as 1993 version
Clause 12	Clause 3	Same as 1993 version
12(d)	N/A	<ul style="list-style-type: none"> • Remove new clause that member ceases membership if fails to pay subscription fee payable
Clause 13	N/A	Add new section on Honorary Members

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PART 3 COMMITTEE - DIVISION 1 CONSTITUTION		
Clause 14 Functions of committee	Clause 10	Same as 1993 version
Clause 15 Composition of committee	Clause 11	Add 1993 version with additional -
15(1)		<ul style="list-style-type: none"> • Minimum number of committee members increase from 7 to 10
15(1)(a)		<ul style="list-style-type: none"> • Office bearers also known as Executive members • President & Treasurer only to meet 1 yr qualification period • Position descriptions added to Appendix 2
15(1)(v), (vi), (vii)	Clause 11(2)	<ul style="list-style-type: none"> • Add Vice President, Assistant Treasurer, Chairperson and Hall Caretaker positions
15(1)(c)	N/A	<ul style="list-style-type: none"> • Add new Operational (or non-executive officer bearer positions) & Appendix 3
Clause 16 Election of committee members	Clause 12	Same as 1993 version with -
16(2)		<ul style="list-style-type: none"> • Add where a member cannot be present at the AGM and be nominated for office bearer or ordinary committee member
16(3)		<ul style="list-style-type: none"> • Add where member present at meeting is deemed to be an ordinary committee member unless otherwise declines
Clause 17 Terms of Office	N/A	New clause / section
Clause 18 Vacancies <u>in office</u>	Clause 15	Same as 1993 version with –

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18(c)		<ul style="list-style-type: none"> Casual vacancy if member absent from 3 consecutive meetings. Previously was 6 months (15(g))
18(g) 18(h)		<ul style="list-style-type: none"> Casual vacancy if member prohibited from being a director of a company Is convicted of fraud or dishonesty
18(2)	Clause 16	<ul style="list-style-type: none"> Association in general meeting may remove committee member & appoint another member to hold office for balance of the term
Clause 19 Secretary	Clause 13	Same as 1993 version
Clause 20 Treasurer	Clause 14	Same as 1993 version
Clause 21 Delegation to subcommittees	Clause 18	Same as 1993 version
PART 3 COMMITTEE - DIVISION 2 PROCEDURE		
Clause 22 Committee Meetings	Clause 17	Same as 1993 version <ul style="list-style-type: none"> Committee to meet at least 3 times in each 12 month period
Clause 23 Notice of committee meeting	Clause 17	Same as 1993 version
Clause 24 Quorum	Clause 17	Same as 1993 version with <ul style="list-style-type: none"> expanded sections 24(3) – (7)
Clause 25 Presiding committee member 25(a) 25(d)	Clause 17	Same as 1993 version with <ul style="list-style-type: none"> Add the chairperson Add if chairperson, president and vice president absent

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Clause 26 Voting	Clause 19	
Clause 27 Acts valid despite vacancies or defects	N/A	New clause / section
Clause 28 Transaction of business outside meetings or by telephone or other means	N/A	New clause / section
PART 4 GENERAL MEETINGS OF THE ASSOCIATION		
Clause 29 Annual General meetings 29(4)(d)	Clause 20 & Clause 21	Same as 1993 version <ul style="list-style-type: none"> • Add requirement for ‘independently audited’ financial statements to be tabled
Clause 30 Special General Meetings 30(1) 30(2)(a) 30(2)(b)	Clause 22 & Clause 28	Same as 1993 version with – <ul style="list-style-type: none"> • Add ‘to consider and pass a special resolution’ • Add requirement for any capital expenditure greater than \$75,000 requires special resolution (Previously \$20,000) • Clarified requirement to include any sale of Association assets greater than \$75,000 • Add such resolution of the association at the special general meeting must be passed by a two thirds majority of those members provided that at least 25 members are present

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Clause 31 Notice of General Meeting	Clause 23	Same as 1993 version
Clause 32 Quorum	Clause 24	Same as 1993 version <ul style="list-style-type: none"> • Quorum for a general meeting is 5 members
Clause 33 Adjourned meetings	Clause 24 & Clause 26	Same as 1993 version
Clause 34 Presiding member 34(1)(a) 34(1)(d)	Clause 25	Same as 1993 version with <ul style="list-style-type: none"> • Add the chairperson • Add if chairperson, president and vice president absent
34(3)	Clause 25(4)	<ul style="list-style-type: none"> • The President is deemed to be the Public Officer of the Association
Clause 35 Voting	Clause 27 & Clause 29	Same as 1993 version
Clause 36 Postal or electronic ballots	N/A	New clause / section <ul style="list-style-type: none"> • Enables postal or electronic ballot
Clause 37 Transaction of business outside meetings or by telephone or other means 37(1) 37(3)	N/A	New clause / section <ul style="list-style-type: none"> • May transact business by circulation of papers via electronic means • Allows for participation by members at general meeting by phone
N/A	Clause 30	No reference to appointment of proxies No proxy voting at any AGM

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PART 5 ADMINISTRATION		
Clause 38 Change of name, objects or constitution	Clause 34	Must made by Public Officer or committee member
Clause 39 Funds 39(1)(c)	Clause 32 & Clause 34	Same as 1993 version with – <ul style="list-style-type: none"> • Add ‘including but not limited to lending from members on a secured or unsecured basis’
Clause 40 Insurance 40(1) 40(2)	Clause 31	<ul style="list-style-type: none"> • Add that Association “shall” take out and maintain all applicable insurance replacing “may take ” • Add association must ensure all contractors working on premises must have insurance prior to entry
Clause 41 Non-profit status 41(2)	Clause 41 & Clause 42	Same as 1993 version with - <ul style="list-style-type: none"> • Add honorarium payable to office bearer
Clause 42 Registered charity status	N/A	<ul style="list-style-type: none"> • Add new clause / section
Clause 43 Service of notices	Clause 38	Same as 1993 version
Clause 44 Custody of records and books	Clause 36	Same as 1993 version
Clause 45 Inspection of records and books	Clause 37	Same as 1993 version

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Clause 46 Financial year	N/A	<ul style="list-style-type: none"> • Add the association’s financial year is the 12 month period – 1 January to 31 December
Clause 47 Distribution of property on winding up 47(1) 47(1)(a)(b)	Clause 39	<p>Same as 1993 version with –</p> <ul style="list-style-type: none"> • In a winding up of the Association, added ‘and only after full satisfaction of all the debts and liabilities of the Association’ • Distribution of surplus property (50% in Australia / 50% Lebanon with add “Star of Lebanon committee in Blouza”)
N/A	Clause 35	No section on Common Seal or proxy voting
N/A	Clause 42	No section on Vacation of Office
N/A	Clause 43	No additional section on Surplus Property
N/A	Clause 44	No section on notification of proposed alteration of rules
N/A	Clause 45	No section on Compliance with Charitable Collections Act 1934
Appendix 1	Appendix 1	<ul style="list-style-type: none"> • Remove Proxy form shown in 1993 version • Add Blouza Family Groupings
Appendix 2	N/A	Added Roles & Responsibility descriptions for Executive office bearers
Appendix 3	N/A	Added Roles & Responsibility descriptions for Operational (non-executive) office bearers